Campbell & Associates Sharefile Secure Client Portal Instructions

- 1. Click the Client Portal button on the Home Page of www.ccampbellassociates.com
- 2. Login to Sharefile with your email address. If you have changed email addresses since we set you up in Sharefile, please contact our office: <u>office@ccampbellassociates.com</u> or 303-440-3556
- 3. Enter your password. If you have forgotten your password, please click the "Forgot Password" link at the bottom of the Login Screen. Enter your email address on the "Reset Password" screen and Sharefile will send you a link to reset your password.
- 4. Login with your new password.